

Northern Ballet

Job Title: Assistant Costume Maker

- Department: Wardrobe
- Responsible to: Head of Wardrobe, Costume Cutters

Main Purpose of the Job

Northern Ballet Northern Ballet is seeking to appoint a skilled Assistant Costume Maker to join the Wardrobe Department. This is a key role in assisting the Wardrobe Department in all aspects of making, fitting and refurbishing costumes for show creation and revivals.

Key Responsibilities

You will be required to undertake any and all duties expected of an Assistant Costume Maker which include but are not limited to:

- Work under the instruction of the Costume Cutters and/or Makers, assisting in the cutting and making of costumes for new and existing shows to the highest possible standards
- Communicate, liaise and work as a team with the other members of the workroom team to ensure the highest standards
- Assist with fittings of costumes as required
- Attend rehearsals as required, including technical, dress and costume understudy
- Ensure that work materials and all costumes, shoes & accessories are kept in a tidy and secure manner, maintaining good housekeeping skills including washing, ironing & mending
- Provide assistance on photo calls, digital filming and company events/galas if required
- Ensure the safest possible working environment and that all Health and Safety procedure and practice including any additional COVID-19 Infection Control Procedures are adhered to
- Work primarily at our base in Leeds, however assist at touring venues when necessary

Person Specification

Essential Criteria

- Relevant costume training/qualification
- Previous experience working within a busy and diverse costume workroom
- Familiarity of working with all types of fabric including lycra, chiffon and decorative fabrics
- Familiarity with working with a variety of domestic and industrial equipment
- Strong hand sewing skills
- Strong communication skills
- Ability to work within a team & on your own initiative
- Ability to manage a busy workload and a commitment to getting things done efficiently and to a high standard
- Ability to adapt to working on multiple projects with various deadlines.
- Flexible approach to working as you may be required to work unsociable hours.
- An alert approach to Health & Safety and appropriate working methods at all time.

Desirable Criteria

- Experience of working in live theatre
- Experience within a dance company
- Have held a similar position in a workroom

Other Details

- Salary: £27,050 per annum
- Hours: Normal working hours are 35-40 hours per week, Mon – Fri when based at Quarry Hill. Additional hours as required for technical and dress rehearsal as needed.
- Closing date for applications: 14th August 2022
- Interviews will take place in Leeds week commencing 22nd August. The interview will include a practical element
- Start date: As soon as possible, ideally early-mid September, however this can be discussed with the successful candidate

THIS JOB DESCRIPTION IS A GUIDE TO THE NATURE OF THE WORK REQUIRED OF THE ASSISTANT COSTUME MAKER. IT IS NEITHER WHOLLY COMPREHENSIVE NOR RESTRICTIVE AND FORMS PART OF THE CONTRACT OF EMPLOYMENT.